

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 6, 2014

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:10 a.m. Appointment of Chair and Vice-Chair for 2014
- 9:10 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action
1. **Anticipating:** Contract between Grant County and Engineered Control Services, Inc., for replacement and expansion of the Electronic Controls for Detention and Building operations for County Youth Services.
 2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow, between Grant County and Dovie Sigle. Term is January 1, 2014 through December 31, 2015.
 3. **Anticipating:** 2014 Professional Services Agreement, Investigator, between Grant County and Marc Doney, aka Citadel Investigations. Term is January 1, 2014 through December 31, 2014.
 4. **Anticipating:** 2014 Professional Services Agreement, Investigator, between Grant County and Karl Calhoun, dba Calhoun Investigations. Term is January 1, 2014 through December 31, 2014.
 5. **Anticipating:** 2014 Professional Services Agreement, Investigator, between Grant County and Jeff Wade, dba Wade Investigative Agency, Inc. Term is January 1, 2014 through December 31, 2014.
 6. Memorandum of Agreement between Grant County and the Washington State University Extension to provide an extension program. The term is January 1, 2014 through December 31, 2014. The program funding total is \$95,722.00.
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:20 a.m. B Smith, District Court Update
- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon
- 1:15 p.m. – 1:50 p.m. L Allison, Grant Integrated Services Update
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. D Hooper, Planning Department Update
- 4:00 p.m. – 4:50 p.m. District Court Jury Trials in Ephrata - Discussion

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**Grant County Commissioners Agenda
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TUESDAY, JANUARY 7, 2014

9:00 a.m. – 9:50 a.m. The DOH and Associates – District Court Remodel Presentation

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Authorization to Call for Bids for the Herbicide Materials 2014 project. The proposed bid opening is January 28, 2013 at 2:00 p.m.
2. Resolution governing emergency load limitations on county roads, the issuance of special motor vehicle permits to use on weight restricted county roads, and fixing penalties for violations thereof.

2:00 p.m. – 2:10 p.m. Bid Opening, 2014-2016 Herbicide Application Program

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers.
2. Commissioners December 16, 2013 Minutes for approval.
3. Pursuant to Resolution No. 09-030-CC, review of Elected Official salary levels and approval of 2014 wage increase to the 2013 level.
4. Pursuant to Resolution No. 86-128-CC, a salary increase for the Board of County Commissioners shall be three (3) percent each year.
5. New marijuana license applications for Columbia Basin Buds (Karen and Jimmy Cobb) 4499 Road L NE, Moses Lake, WA 98837; and Black Sands Ranch (Phillip and Jenny Lord) 5985 Rd H NW, Ephrata, WA 98823, from the Washington State Liquor Control Board.
6. Special occasion liquor license applications for Columbia Basin Allied Arts, 762 Chanute St NE, Moses Lake, WA 98837; Ridge Riders Inc., 2209 Alcan Rd NE, Grand Coulee, WA 99133; and Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837, from the Washington State Liquor Control Board.

GRANT INTEGRATED SERVICES

7. Request to decline payment of Technology Services eleven (11) invoices received in their office December 30, 2013 totaling \$4,207.71 for products and services received between March 25, 2013 and September 10, 2013. GrIS is grant funded and the time period for the bills recently received has been closed and the grants are unable to pay for these late invoices.

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HUMAN RESOURCES

8. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to place two promoted employees at a Step on the Compensation Table higher than a Step 3. Specifically, a request to start off two promoted employees at the top of the Step Table (Step 7). The Director recommends approval of the request to place the employees at a Step on the Compensation Table higher than a Step 3. However, the Director recommends starting the employees at Step 4 on the Step Table, not Step 7.
9. Personnel Action Request Recommendation to clarify salaries for the employees in the Department of Public Defense not compensated in accordance with the County Compensation Plan and Salary Structure. Specifically, to provide a 3.25% increase in salary effective January 1, 2013 for three (3) eligible employees (Bustamante, Cabrera, and Maggard) as the 2013 salary increase was never applied to their wages. Also, to freeze the salaries of two Public Defenders at their January 1, 2013 rate for 2013 and 2014 (the Supervising Public Defender and Public Defender VI). Lastly, to compensate the Director of Public Defense to equal to the County Prosecutor.
10. Personnel Action Request Recommendation regarding a request from Superior Court to re-band the Assistant Administrator Position from a Band 7, Step 4 to a Band 11, Step 3; and to re-band the Jury Administrator Position from a Band 8, Step 1 to a Band 12, Step 3. The Director does not recommend approval for either of the above requests, however, is able to recommend re-banding the Jury Administrator Position from a Band 8, Step 1 to a Band 10, Step 1.

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

WEDNESDAY, JANUARY 8, 2014

- 9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting
- 3:30 p.m. – 4:00 p.m. HEARINGS EXAMINER
- 5:30 p.m. – 6:30 p.m. R Stevens at Port of Quincy Nature Preserve and Learning and Interpretive Trails Project Meeting (Quincy)
- 7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)
- 7:00 p.m. – 8:30 p.m. PLANNING COMMISSION

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THURSDAY, JANUARY 9, 2014

- 9:00 a.m. – 10:30 a.m. C Swartz at MACC Meeting (Armory Building, Moses Lake)
- 9:30 a.m. – 4:30 p.m. BOARD OF EQUALIZATION HEARINGS
- 10:00 a.m. – 12:00 p.m. C Carter at QUADCO Meeting (Public Works)
- 11:00 a.m. – 12:00 p.m. C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)

FRIDAY, JANUARY 10, 2014

- 8:00 a.m. – 1:00 p.m. CIVIL SERVICE COMMISSION

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